

ROLES OF PRINCIPLE SUPERVISORS, CO-SUPERVISORS

Supervisor/s shall be responsible for providing guidance to students under his/her care in the following areas:

(a) Offering ideas and providing guidance and encouragement on the planning and progress of research, submission of the thesis and publication of the results;

(b) Providing or arranging for instruction in research methodology, including use of information technology; and

(c) Guiding students in acquiring and improving appropriate generic skills, including written and oral communication, numeracy, decision-taking and organizational and management skills.

(d) Ensuring that the students are aware of the manner in which research results are reported and that they understand the implications of plagiarism and other unbecoming academic practices.

Supervisor shall meet students regularly to review their progress. These meetings shall occur at least six times a year for full-time students. Meetings may be substituted by other means of communication. These records should be maintained in the student log book.

The supervisory role of Principle Supervisors, Co-supervisors shall cease when the thesis is submitted for examination. The role may be reassumed, on the advice of the Board of Examiners, in order to provide guidance to students whose thesis is referred back for significant correction pending final acceptance.

Supervisors, Co-supervisors are not responsible for proof-reading theses. Neither is it their responsibility to ensure that theses do not contain plagiarized parts. The student is expected to check the level of plagiarism in the thesis and attach the report in the thesis duly signed by him/her.

If plagiarism is detected by a supervisor in drafts or in the final version of a thesis prior to the formal submission for examination, the Supervisor shall inform the student to take corrective action before final submission. If Plagiarism is detected disciplinary action will be taken against the student and will lead to the rejection of the thesis.

When co-supervisors and/ or advisers are appointed, the principle supervisor shall retain the ultimate responsibility of leadership in supervision.

Principle Supervisors shall be required to countersign the progress reports of their students before submitting to the Faculty of Graduate Studies.